

Grant Application

All fields on the application are required (except for SHF Grant Number and Office Use Only fields); leaving items blank may result in a denial of funding. All funding requests must be approved by South High Administration. Applications MUST be submitted to the Foundation by the FIFTEENTH DAY of the month prior to the month in which they are considered. Please submit applications as far in advance as possible.

Brief title of activity:

SHF Grant Number:

(Assigned by Foundation after submission)

Program/

Project/

Date Submitted

Department:

Subject:

For Approval: _

Contact Name:

Email:

School Phone:

Evening Phone:

The following information is required; leaving items blank may result in a denial of funding

I. Purpose and full description of the activity/project. Attach additional documentation as necessary.

A. What are the specific goals or desired outcomes of your project?

B. How does this project relate to your overall program?

C. How will you use this grant to achieve your project's desired outcomes?

D. How will you measure/determine the achievement of your goals?

E. How will you share/report your project's results with the South High Foundation?

F. Who will supervise this project?

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- Office Use Only:

DR

CC

DV

1/2

1/2

\$AS:

\$IS:

PFG#

Ck

Amt

Brief title of activity:

SHF Grant Number:

(Assigned by Foundation after submission)

II. Project Costs (attach your budget):

A. Full cost of project: \$ _____ Amount requested of the Foundation: \$ _____

B. Student Activity

1. Number of students actively participating in this project:

2. Number of students potentially impacted by this project:

C. Describe other funding sources:

III. Grant Administration:

A. Requests of \$2,000 or more require a representative to meet with the Grants Committee prior to consideration. Are you or a representative available to meet with the Committee?

Yes No (Requestors will be notified in advance of the time and place.)

B. When are the funds needed?

C. If approved, who should the check be written to (include name and mailing address):

As a sponsor of this activity, it is your responsibility to ensure the South High Foundation has an approved media release on file (in the Foundation offices) for students scheduled to be active participants in this event. Media releases must be on file prior to the event date(s). This ensures staff members and Foundation representatives may use a student's image and program feedback in reports and publicity related to this activity.

IV. Approval Signatures:

Signature of Applicant

Date Signed

Athletic Director Signature (if applicable)

Date Signed

Signature of Principal

Date Signed